

**AFFIDAVIT  
FOR CHANGE IN NAME**

**(On plain paper; with signatures; names and addresses of two witnesses; and NOTARIZED BY NOTARY PUBLIC**

By this deed I, the undersigned (New Name)

Surname \_\_\_\_\_

Given Name/s \_\_\_\_\_

Previously called (Old Name)

Surname \_\_\_\_\_

Given Name/s \_\_\_\_\_

(The old name should be written exactly in the same manner as it appears in the passport)

Engaged as \_\_\_\_\_ (Mention profession/vocation) and resident  
of (Address) \_\_\_\_\_ (Address)  
solemnly declare:

1. That for and on behalf of myself wholly renounce/relinquish and abandon the use of my  
former (old name)

Surname \_\_\_\_\_

Given Name/s \_\_\_\_\_

and in place thereof I do hereby assume from this date the \_\_\_\_\_ day of  
\_\_\_\_\_ (month) of the Year \_\_\_\_\_ the name of (new Name)

Surname \_\_\_\_\_

Given Name/s \_\_\_\_\_

and so that I may hereafter be called, known and distinguished not by my former  
name/surname, but assumed name (new name ) of

Surname \_\_\_\_\_

Given Name/s \_\_\_\_\_

2. That for the purpose of evidencing such my determination declare that I shall at all times hereafter in all records, deeds and writings and in all proceedings, dealings and transactions, private as well as upon all occasions whatsoever use and sign the name of (New Name)

Surname \_\_\_\_\_

Given Name/s \_\_\_\_\_

As my given name/surname in place and in substitution of my former name/surname.

3. That I expressly authorize and request all persons in general and relatives and friends in particular, at all times hereafter to designate and address me, by such assumed name/surname of (New name).

Surname \_\_\_\_\_

Given Name/s \_\_\_\_\_

4. In witness whereof I have hereunto relinquished my former Name/Surname and adopted name/surname of

Surname \_\_\_\_\_

Given Name/s \_\_\_\_\_

affix my signature and seal, if any, this .....day of ..... (month) of the year .....

Signed sealed and delivered by the above name (Former name)

Surname .....

Given Names .....

Date .....

Place .....

In the presence of two witnesses:

Signature .....  
Name .....  
Address .....  
.....  
.....

Signature .....  
Name .....  
Address .....  
.....  
.....

**Note:**

- This deed poll/affidavit be sworn and signed in the presence of a Magistrate/Notary Public
- For change of name, applicant should insert advertisements in two reputed newspapers (one in the local newspaper of the area in which he/she is residing and the other in the newspaper of the area of permanent residence) and submit original newspapers clippings at the time of applying for change of name service.